Hey Harrison,


I was able to add the census tract layer, search for the address in questions, and then look up information for various layers (screenshot below). If no, I would be happy to provide some direction on how to use these tools. Would this work for you for now? Also, when do you get to the point of combining layers/making maps, what program will you be using?
Hi Hannah –

I’ll try and do a better job clarifying the current need. We are not actually using anything visual right now (though will in the future). In the state of affairs now, we are just looking for raw data. The end result of this data will be some formulas, algorithms and reports that cross reference information about ballots and the census data. For example, we want to deliver to Milwaukee + Voteathome answers to questions like “How many of age residents are also registered to vote?” or “what percentage of ballots are unreturned in areas with predominantly minorities?” To do that, we need a clear link between address + Census Tract. We need this for all ~300k voters and the ~200k+ absentee ballots, and it needs to be able automatic as we perform more inserts. To accomplish this, we were making calls to the Census API. They allow you to pass in an address and get the Census Tract. That solution “works”, but is far too slow. Their batch solution isn’t working either.

So, we are looking for a single file that has all addresses and Census Tracts. We could then keep those stored in the application and do the joins. Does that help?

Harrison Hersch

Director, Product Operations

O: (617) 250-2156
That...would...be...amazing!

If you want to send me a couple of sample records, I can check in advance too. One quick question, how will the permutations of things like apartment numbers work?

Harrison Hersch
Director, Product Operations
O: (617) 250-2156
150 Cambridgepark Drive
Cambridge, MA 02140
QuickBase.com

From: Bubacz, Hannah <hbubac@milwaukee.gov>
Sent: Thursday, September 15, 2020 11:35 AM
To: Hersch, Harrison <hhersch@quickbase.com>; Woodall-Vogg, Claire <cwooda@milwaukee.gov>
Cc: Boushell, Molly <mboushell@quickbase.com>; MacIntyre, Jacob <jmacIntyre@quickbase.com>
Hinshaw, Alice <ahinshaw@quickbase.com>; Michael Spitzer-Rubenstein <michael@voteathome.org>; Enos, John <jenos@milwaukee.gov>
Subject: Re: Census Tracts Question

Hey Harrison,

Yes, I think I understand what you need. I will start working on getting you the files and then ask you to please check and make sure all is good. The files I will provide will be addresses joined with what census tract they are in and give a CSV and shapefile. Does that work for you?

Thanks,
From: Hersch, Harrison <hhersch@quickbase.com>
Sent: Tuesday, September 15, 2020 11:43 AM
To: Bubacz, Hannah <hbubac@milwaukee.gov>; Woodall-Vogg, Claire <cwooda@milwaukee.gov>
Cc: Boushell, Molly <mboushell@quickbase.com>; MacIntyre, Jacob <jmacintyre@quickbase.com>; Hinshaw, Alice <ahinshaw@quickbase.com>; Michael Spitzer-Rubenstein <michael@voteathome.org>; Enos, John <jenos@milwaukee.gov>
Subject: RE: Census Tracts Question

One other question – what data would be in the CSV vs the Shapefile?

Harrison Hersch
Director, Product Operations

O: (617) 250-2156

150 Cambridgepark Drive

Cambridge, MA 02140

QuickBase.com

From: Hersch, Harrison
Sent: Tuesday, September 15, 2020 11:57 AM
To: Bubacz, Hannah <hbubac@milwaukee.gov>; Woodall-Vogg, Claire <cwooda@milwaukee.gov>
Cc: Boushell, Molly <mboushell@quickbase.com>; MacIntyre, Jacob <jmacintyre@quickbase.com>; Hinshaw, Alice <ahinshaw@quickbase.com>; Michael Spitzer-Rubenstein <michael@voteathome.org>; Enos, John <jenos@milwaukee.gov>
Subject: RE: Census Tracts Question
<table>
<thead>
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<th>FK_Tax</th>
<th>FK_LandUse</th>
<th>HouseNumber</th>
<th>Suffix</th>
<th>Direction</th>
<th>StreetName</th>
<th>StreetType</th>
</tr>
</thead>
<tbody>
<tr>
<td>2061401000</td>
<td>8830</td>
<td>4821</td>
<td>&lt;Null&gt;</td>
<td>N</td>
<td>22ND</td>
<td>ST</td>
</tr>
<tr>
<td>2061401000</td>
<td>8830</td>
<td>4821</td>
<td>&lt;Null&gt;</td>
<td>N</td>
<td>22ND</td>
<td>ST</td>
</tr>
<tr>
<td>2061401000</td>
<td>8830</td>
<td>4821</td>
<td>&lt;Null&gt;</td>
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<td>ST</td>
</tr>
<tr>
<td>2061401000</td>
<td>8830</td>
<td>4821</td>
<td>&lt;Null&gt;</td>
<td>N</td>
<td>22ND</td>
<td>ST</td>
</tr>
</tbody>
</table>

Hannah Bubacz
GIS Technician II
City of Milwaukee | Department of Administration – Information & Technology Management Division
hbubacz@milwaukee.gov

From: Bubacz, Hannah <hbubacz@milwaukee.gov>
Sent: Tuesday, September 15, 2020 11:25 AM
To: Hersch, Harrison <hhersch@quickbase.com>; Woodall-Vogg, Claire <cwooda@milwaukee.gov>
Cc: Boushell, Molly <mboushell@quickbase.com>; MacIntyre, Jacob <jmachntyre@quickbase.com>
   Hinshaw, Alice <ahinshaw@quickbase.com>; Michael Spitzer-Rubenstein <michael@voteathome.org>; Enos,
   John <jenos@milwaukee.gov>
Subject: Re: Census Tracts Question

Let me make sure on the apartment numbers/suffixes before I let you know.

The two files would be the same data-wise. Using ArcMap, I can export the joined files to an Excel/CSV table.
So the shapefile could be loaded to see it visually into whatever system you are using and the Excel/CSV
would be a table of all the same fields without shapes. Does that help?
Hey Harrison,

Here is the setup of our data for apartments/multiple units. The main address is in a field called HouseNumber (first red box). When they are letter based, it will be in the Suffix field (second red box) and the units with numbers in the Unit field (third field).
One other thing, Hannah. Could you help set my expectations on how long this type of project would take you?

Harrison Hersch
Director, Product Operations
O: (617) 250-2156
150 Cambridgepark Drive
Cambridge, MA 02140
QuickBase.com

Thanks (to both emails)
No problem. Not a delay, just want to plan.

Harrison Hersch

Director, Product Operations

O: (617) 250-2156

150 Cambridgepark Drive

Cambridge, MA 02140

QuickBase.com

Yes, I should be able to get the data to you by midday tomorrow. It doesn't take long but we have had a couple other things come up that the GIS team is attending. So sorry for the delay.

Hannah Bubacz
GIS Technician II
Hey Harrison,

Attached is a zip file of parcel point address with census information joined as a shapefile. I cannot export it to a CSV as there are too many records. I also could not do polygons at this time but let me know if you need those in the future when you do need these as a visual representation. Does this work?

Thanks,

Hannah Bubacz
GIS Technician II
City of Milwaukee | Department of Administration – Information & Technology Management Division
hbubac@milwaukee.gov
Woodall-Vogg, Claire

From: Michael Spitzer-Rubenstein <michael@voteathome.org>
Sent: Thursday, September 17, 2020 12:42 PM
To: Bubacz, Hannah
Cc: Hersch, Harrison; Woodall-Vogg, Claire; Boushell, Molly; MacIntyre, Jacob; Hinshaw, Alice; Enos, John
Subject: Re: Census Tracts Question

Give me a day or so. I'm waiting to hear back about whether USDR can make this all easier and save you from more work, Hannah.

Thanks,
Michael

On Thu, Sep 17, 2020 at 12:50 PM Bubacz, Hannah <hbubac@milwaukee.gov> wrote:
Ah, I see. Yes, I could break the city into chunks and export as a CSV, if needed.

Michael, please let me know if that is the route you want to go.

Hannah Bubacz
GIS Technician II
City of Milwaukee | Department of Administration – Information & Technology Management Division
hbubac@milwaukee.gov

From: Hersch, Harrison <hhersch@quickbase.com>
Sent: Thursday, September 17, 2020 11:44 AM
To: Bubacz, Hannah <hbubac@milwaukee.gov>; Woodall-Vogg, Claire <cwooda@milwaukee.gov>
Cc: Boushell, Molly <mboushell@quickbase.com>; MacIntyre, Jacob <jmcaintyre@quickbase.com>; Hinshaw, Alice <ahinshaw@quickbase.com>; Michael Spitzer-Rubenstein <michael@voteathome.org>; Enos, John <jenos@milwaukee.gov>
Subject: RE: Census Tracts Question

Hi Hannah –

Unfortunately we don’t have any sort of visualization/GIS software to open this or leverage as we are a database/application platform.

Are you able to export in chunks or is that too much work? Could you give us a JSON file? We could take virtually any sort of file that has the relational data like csv, tsv, xls, json, xml, etc.
The City of Milwaukee is subject to Wisconsin Statutes related to public records. Unless otherwise exempted from the public records law, senders and receivers of City of Milwaukee e-mail should presume that e-mail is subject to release upon request, and is subject to state records retention requirements. See City of Milwaukee full e-mail disclaimer at [www.milwaukee.gov/email_disclaimer](http://www.milwaukee.gov/email_disclaimer).

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Michael Spitzer-Rubenstein
State Lead for Wisconsin (Leadership Now Fellow)
National Vote at Home Institute
(310) 980-2872
he/him

VOTE HO
Learn more about:
Election Officials Center
Mail Ballot FAQs
Mail Ballot Security
From: Woodall-Vogg, Claire <cwooda@milwaukee.gov>
Sent: Friday, September 11, 2020 4:56 PM
To: GIS <GIS@milwaukee.gov>
Subject: Census Tracts Question

Hi,

I wasn’t sure whether this would be RITS-ticket-worthy or not. I was wondering if the City has any type of database file that lists the city address with census tract. We are trying to overlay our voting data with census tracts and addresses seems to be the most efficient way. The group I am working with says that the census data for this info is less than accessible. I thought that since Map Milwaukee has Census 2010 data, it might exist in a CSV file or something similar.

Thanks!

Claire

Claire Woodall-Vogg
Executive Director
414-286-3491
City of Milwaukee Election Commission

Update your voter registration, request an absentee ballot, or check your voting record at MyVote
From: Chris Pirlot <Chris.Pirlot@greenbaywi.gov>
Sent: Tuesday, September 1, 2020 1:12 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: RE: drop boxes

No need to research solutions. I'm sure DPW can devise some simple-yet-effective solution in-house. We just need a sample of what will go in the chute so we don't make it too small or too large. We want it 'just right.'

Chris Pirlot, P.E.
Operations Director/Parking Manager
City of Green Bay-DPW
chrispi@greenbaywi.gov
(920) 492-3736 office
(920) 680-6166 cellular

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Tuesday, September 1, 2020 1:03 PM
To: Chris Pirlot <Chris.Pirlot@greenbaywi.gov>
Subject: Re: drop boxes

Thanks, Chris!

Questions:
1) You are also asking for delivery assistance from DPW, yes?
   Yes, please!!
2) Are you asking for some sort of modification to the boxes as well?
   Yes, please!! I answered your other email. It's about the chute. I'll find out if there's a piece out there that would fit.

Please advise with answers to the 2 questions above

From: Chris Pirlot <Chris.Pirlot@greenbaywi.gov>
Sent: Tuesday, September 1, 2020 12:55 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Calvin Winters <Calvin.Winters@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>
Cc: Steven Grenier <Steven.Grenier@greenbaywi.gov>; Nathan Wachtendonk <Nathan.Wachtendonk@greenbaywi.gov>; Norm Peters <Norm.Peters@greenbaywi.gov>; Todd Lackey <Todd.Lackey@greenbaywi.gov>; Josh Brassfield <Josh.Brassfield@greenbaywi.gov>
Subject: RE: drop boxes

You are most welcome to use 519 South Oneida Street as the delivery location. We'll advise when they arrive

Questions:
1) You are also asking for delivery assistance from DPW, yes?
2) Are you asking for some sort of modification to the boxes as well?

Please advise with answers to the 2 questions above

Chris Pirlot, P.E.
Operations Director/Parking Manager
City of Green Bay-DPW
chrispi@greenbaywi.gov
(920) 492-3736 office

70

001964
Deanna Debruler

From: Celestine Jeffreys
Sent: Tuesday, September 1, 2020 3:57 PM
To: Kris Teske
Subject: Re: drop boxes

Thanks!

From: Kris Teske <Kris.Teske@greenbaywi.gov>
Sent: Tuesday, September 1, 2020 3:24 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: RE: drop boxes

Done!

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Tuesday, September 1, 2020 2:54 PM
To: Kim Wayte <Kim.Wayte@greenbaywi.gov>
Cc: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Fw: drop boxes

Kim and Kris,

Can you send, via interoffice mail, a sample of an absentee ballot envelope to Chris Pirlot? He's at the west side garage.

Thanks!

Celestine

From: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Sent: Tuesday, September 1, 2020 2:52 PM
To: Chris Pirlot <Chris.Pirlot@greenbaywi.gov>
Subject: Re: drop boxes

Perfect, I'll get that over to you.
Deanna Debruler

From: Celestine Jeffreys
Sent: Saturday, October 10, 2020 8:39 AM
To: Diana Ellenbecker
Cc: Kris Teske
Subject: RE: Drop Boxes

Yes, we have numbered zip ties for the ballot bag and numbered security sticky seals for the drop box.

Please note that the security sticky tape seal isn’t sticking well to the box. I’ll order a different product this weekend.

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay

From: Kris Teske <Kris.Teske@greenbaywi.gov>
Sent: Thursday, October 8, 2020 10:26 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Cc: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Subject: Drop Boxes

According to the information I sent you awhile back it states: Lists the final time ballots will be collected on Election Day. I’m sure a sticker will work for this also. As far as the security seals there might be misunderstanding. Did you order the seals for the drop box separately….Kim didn’t see those. We should have a seal for the ballot bag and a seal for the drop box.

Many of these locations are already secure and located in places familiar to city residents. If you choose to do something similar, be sure to inquire about the security of these drops and identify how you can access ballots returned through these options. These locations should be marked with signage that clearly identifies the location as a ballot drop box and lists the election day. After the final election day pickup, clear signage should be placed as “closed for ballot drop” and information regarding additional locations should be listed on these signs.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014
From: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Sent: Wednesday, October 21, 2020 12:30 PM
To: Tana D. Aguirre <taguirre@oneidanation.org>
Subject: RE: Drop Box Vendor


Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay

From: Tana D. Aguirre <taguirre@oneidanation.org>
Sent: Wednesday, October 21, 2020 11:05 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: RE: Drop Box Vendor

Thank you!

From: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Sent: Wednesday, October 21, 2020 11:04 AM
To: Tana D. Aguirre <taguirre@oneidanation.org>
Cc: Steve w/ Locking Security Mailbox <steve@lockingsecuritymailbox.com>
Subject: RE: Drop Box Vendor

Yes!!

Contact Steve w/ Locking Security Mailbox <steve@lockingsecuritymailbox.com>

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

From: Tana D. Aguirre <taguirre@oneidanation.org>
Sent: Wednesday, October 21, 2020 10:55 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: Drop Box Vendor

Hello Celestine,

I am looking to possible purchase a drop box for the nation for future usage but would have to spend the money with in the next week and half to meet a grant timeline. Can you refer a vendor? Please advise.

Respectfully
Tana
Deanna Debruler

From: Celestine Jeffreys
Sent: Wednesday, October 21, 2020 1:18 PM
To: Kris Teske
Subject: RE: Drop Box Vendor

Thank you, I will let Tana know.

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay

From: Kris Teske <Kris.Teske@greenbaywi.gov>
Sent: Wednesday, October 21, 2020 1:17 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: RE: Drop Box Vendor

At this point I think it is too late in the game but would love to incorporate it in future elections.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Wednesday, October 21, 2020 12:50 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: FW: Drop Box Vendor

What do you think? If they can acquire a drop box, should you incorporate it into the drop box collections?

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay

From: Tana D. Aguirre <taguirre@oneidanation.org>
Sent: Wednesday, October 21, 2020 12:37 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: RE: Drop Box Vendor

If we are able to get one in the next few days, would the City authorize and approve us for a drop box location with such short notice? Please advise.
From: Kris Teske <Kris.Teske@greenbaywi.gov>
Sent: Wednesday, October 07, 2020 2:28 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Cc: Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: Drop Box Supplies

The drop box supplies have been delivered to the Clerk's Office. You might want to take a look at the security seals to see if you think they are sufficient.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014
How do we obtain sticky metal security seals for the doors?

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

Kim said they don't seem sturdy enough because they are plastic. Metal might be better. Someone could bring a wire cutter but I think metal would be better than plastic.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

Thanks!! Do the security seals seem insufficient to you?
Kris and Kim,

Here are the stickers Laura designed for the drop boxes.

Do you approve?

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay
Thanks

Mike Hronek
ITS Director
City of Green Bay
City of Green Bay  
920.448.3207

From: Kris Teske  
Sent: Monday, October 12, 2020 11:18 AM  
To: Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>; Mike Hronek <mike.hronek@greenbaywi.gov>; Matt Cain <Matt.Cain@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>  
Subject: RE: Drop Box Polling Location Map

I like the drop box map how it is but a separate map of just the polling locations would be great also. I don't want it all together on one map because people will think they can drop off an absentee ballot at a polling location.

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014

From: Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>  
Sent: Monday, October 12, 2020 9:09 AM  
To: Mike Hronek <mike.hronek@greenbaywi.gov>; Matt Cain <Matt.Cain@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>  
Subject: RE: Drop Box Polling Location Map

Thanks for the map, Mike!

Kris – do you have a preference on which map is on our website? Or would you like both maps on the website? The map Mike created includes all the polling locations too. The map we already had on the website was just drop boxes https://greenbaywi.gov/1138/Absentee-Ballots primarily because we had this map on our Absentee Ballot page. Let me know what you would prefer we do! Thanks!

Shelby Edlebeck  
Multimedia Communication Specialist  
City of Green Bay  
920.448.3207

From: Mike Hronek  
Sent: Saturday, October 10, 2020 7:17 PM  
To: Matt Cain <Matt.Cain@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>  
Subject: Drop Box Polling Location Map

Hello,

The attached map of Drop Box Polling Locations could be placed on the web site if it does not exist. If something should be added to the map let me know.
Deanna Debruler

Kris Teske  
Monday, October 12, 2020 12:57 PM  
Mike Hronek; Shelby Edlebeck; Matt Cain; Celestine Jeffrey  
RE: Drop Box Polling Location Map

Very nice!

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014

From: Mike Hronek [mailto:mike.hronek@greenbaywi.gov]  
Sent: Monday, October 12, 2020 12:33 PM  
To: Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Matt Cain <Matt.Cain@greenbaywi.gov>; Celestine Jeffrey <Celestine.Jeffreys@greenbaywi.gov>  
Subject: RE: Drop Box Polling Location Map

Will this work? I have added it to the TEAMS site.

Thanks

Mike H

Mike Hronek - IT Director - City of Green Bay - 100 N Jefferson St - Rm 416 - Green Bay, WI 54301  
greenbaywi.gov ph:920-448-3013

From: Shelby Edlebeck  
Sent: Monday, October 12, 2020 11:21 AM  
To: Kris Tesko <Kris.Teske@greenbaywi.gov>; Mike Hronek <mike.hronek@greenbaywi.gov>; Matt Cain <Matt.Cain@greenbaywi.gov>; Celestine Jeffrey <Celestine.Jeffreys@greenbaywi.gov>  
Subject: RE: Drop Box Polling Location Map

Alright, sounds good!

Mike – do you mind removing the drop box locations on the map you made and just calling it a "Polling Location" map? Then I’ll update that on our website on the Elections webpage.

Thanks!

Shelby Edlebeck  
Multimedia Communication Specialist
Robert and Chris,

The drop boxes will be monitored by motion detected cameras that will record to a SD-Card so the placement of the drop boxes will need to be near an electrical source to power the camera. Most of the equipment has arrived but the cabinets and locking mechanism are back ordered till the 30th.

Mike Hronek
City of Green Bay
ITS Director
920-448-3033

From: Celestine Jeffreys
Sent: Sunday, September 20, 2020 7:24 AM
To: Mike Hronek <mike.hronek@greenbaywi.gov>; Chris Pirlot <Chris.Pirlot@greenbaywi.gov>; Andy Krzewina <Andy.Krzewina@greenbaywi.gov>; Robert Jones <Robert.Jones@greenbaywi.gov>; Steven Grenier <Steven.Grenier@greenbaywi.gov>
Cc: Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: Drop box placement and cameras

Hello!

We have 5 drop box locations that need cameras. Can you coordinate to make sure we can provide proper electrical, access and whatever else you’ll need?

The locations are (this is from Stephanie Hummel)

Here are the 4 locations we discussed for absentee ballot drop off:

- Sears (walk up): 44°31’18.2"N 88°03’54.6"W
  - placed near bus stop. Best location?
- Festival, W. Mason Frontage (drive/walk up): 44°31’28.2"N 88°05’11.3"W
  - placed between drive cuts away from bus stop. I assumed roadside is what we wanted so we could avoid needing an agreement with Festival for parking, but can be adjusted if needed.
- E. Main Frontage (drive/walk up) (approximate location; not sure where it would fit best): 44°28’59.9"N 87°58’14.4"W
  - literally no idea what section of roadway is best. Help!
- Christa McAuliffe Park (drive/walk up): 44°29’44.6"N 87°55’34.4"W
  - placed from Parks recommendation

City Hall (drive/walk up): 44°30’49.4"N 88°00’46.5"W
  - placed near mail boxes; wasn’t given any more information on this one.

Here’s an additional 5th I discussed with Celestine in case Sears doesn’t work out:

- Military Avenue Frontage Road (drive/walk up): 44°32’30.0"N 88°03’05.8"W

Celestine Jeffreys
Chief of Staff, Mayor’s Office
Thanks!!

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

Most of the locations noted below have no 120 volt power in the area other than for street lights. Even at City Hall, if power is needed at the curb, I'm not sure how it can be provided. We can't drop power off of the streetlights because that power is hot only after dark when the photo-sensors turn it on. Installing metered electrical services may be an option at some locations. Regardless, DPW will investigate options with Electrical Section ASAP to see what can be done.

Chris Pirlot, P.E.
Operations Director/Parking Manager
City of Green Bay-DPW
chrispi@greenbaywi.gov
(920) 492-3736 office
(920) 680-6166 cellular

From: Mike Hronek [mailto:mike.hronek@greenbaywi.gov]
Sent: Monday, September 21, 2020 8:03 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Chris Pirlot <Chris.Pirlot@greenbaywi.gov>; Andy Krzewina <Andy.Krzewina@greenbaywi.gov>; Robert Jones <Robert.Jones@greenbaywi.gov>; Steven Grenier <Steven.Grenier@greenbaywi.gov>
Cc: Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: RE: Drop box placement and cameras
Robert and Chris,

The drop boxes will be monitored by motion detected cameras that will record to a SD-Card so the placement of the drop boxes will need to be near an electrical source to power the camera. Most of the equipment has arrived but the cabinets and locking mechanism are backordered till the 30th.

Mike Hronek
City of Green Bay
ITS Director
920-448-3033

From: Celestine Jeffreys
Sent: Sunday, September 20, 2020 7:24 AM
To: Mike Hronek <mike.hronek@greenbaywi.gov>; Chris Pirlot <Chris.Pirlot@greenbaywi.gov>; Andy Krzewina <Andy.Krzewina@greenbaywi.gov>; Robert Jones <Robert.Jones@greenbaywi.gov>; Steven Grenier <Steven.Grenier@greenbaywi.gov>
Cc: Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: Drop box placement and cameras

Hello!

We have 5 drop box locations that need cameras. Can you coordinate to make sure we can provide proper electrical, access and whatever else you'll need?

The locations are (this is from Stephanie Hummel)

Here are the 4 locations we discussed for absentee ballot drop off:

- Sears (walk up): 44°31'18.2"N 88°03'54.6"W
  - placed near bus stop. Best location?
- Festival, W, Mason Frontage (drive/walk up): 44°31'28.2"N 88°05'11.3"W
  - placed between drive cuts away from bus stop. I assumed road-side is what we wanted so we could avoid needing an agreement with Festival for parking, but can be adjusted if needed.
- E. Main Frontage (drive/walk up) (approximate location; not sure where it would fit best): 44°28'59.9"N 87°58'14.4"W
  - literally no idea what section of roadway is best. Help!
- Christa McAuliffe Park (drive/walk up): 44°29'44.6"N 87°55'34.4"W
  - placed from Parks recommendation

City Hall (drive/walk up): 44°30'49.4"N 88°00'46.5"W
- placed near mail boxes; wasn't given any more information on this one.

Here's an additional 5th I discussed with Celestine in case Sears doesn't work out:

- Military Avenue Frontage Road (drive/walk up): 44°32'30.0"N 88°03'05.8"W

Celestine Jeffreys
Chief of Staff, Mayor’s Office
Deanna Debruler

From: Celestine Jeffrey
Sent: Monday, September 21, 2020 1:55 PM
To: Chris Pirlot; Mike Hron; Kris Teske
Cc: Stephanie Hummel; Kim Wayte; Andy Krzewina; Robert Jones; Steven Grenier; Jerry Bruley
Subject: RE: Drop box placement and cameras

Do what you can. There are funds to provide power.

Celestine Jeffrey
Chief of Staff
Office of the Mayor
920.448.3006

From: Chris Pirlot <Chris.Pirlot@greenbaywi.gov>
Sent: Monday, September 21, 2020 9:22 AM
To: Mike Hron <mike.hron@greenbaywi.gov>; Celestine Jeffrey <Celestine.Jeffrey@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>
Cc: Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Andy Krzewina <Andy.Krzewina@greenbaywi.gov>; Robert Jones <Robert.Jones@greenbaywi.gov>; Steven Grenier <Steven.Grenier@greenbaywi.gov>; Jerry Bruley <Jerry.Bruley@greenbaywi.gov>
Subject: RE: Drop box placement and cameras

Most of the locations noted below have no 120 volt power in the area other than for street lights. Even at City Hall, if power is needed at the curb, I’m not sure how it can be provided. We can’t drop power off of the streetlights because that power is hot only after dark when the photo-sensors turn it on. Installing metered electrical services may be an option at some locations. Regardless, DPW will investigate options with Electrical Section ASAP to see what can be done.

Chris Pirlot, P.E.
Operations Director/Parking Manager
City of Green Bay-DPW
chrispi@greenbaywi.gov
(920) 492-3736 office
(920) 680-6166 cellular

From: Mike Hron <mike.hron@greenbaywi.gov>
Sent: Monday, September 21, 2020 8:03 AM
To: Celestine Jeffrey <Celestine.Jeffrey@greenbaywi.gov>; Chris Pirlot <Chris.Pirlot@greenbaywi.gov>; Andy Krzewina <Andy.Krzewina@greenbaywi.gov>; Robert Jones <Robert.Jones@greenbaywi.gov>; Steven Grenier <Steven.Grenier@greenbaywi.gov>
Cc: Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: RE: Drop box placement and cameras
Curious. Thanks!

Sent from Mail for Windows 10

From: Kris Teske
Sent: Friday, August 21, 2020 8:27 AM
To: Celestine Jeffreys
Subject: RE: Drop Box Meeting

It didn't work. It was sent as a calendar add.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

So weird. I thought I'd sent it to you.

I'll settle up with you next week; I'd sent a meeting request.

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Kris Teske
Sent: Wednesday, August 19, 2020 12:57 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: Drop Box Meeting

Is the drop box meeting at 1? I didn't get an invite.

Kris Teske, WCMC
Green Bay City Clerk
From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Thursday, September 3, 2020 12:56 PM
To: Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Shelby Hearley <Shelby.Hearley@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Drop Box maps

Stephanie and Shelby,

Yes, please, go ahead and make a map that we can post on the website. No need spending extra time in designing it or making it attractive, but a good draft is really important right now. We'll need that for DPW and also for IT.

Thanks!

Celestine
Yes, you're right.

From: Kris Teske <Kris.Teske@greenbaywi.gov>
Sent: Thursday, September 3, 2020 12:59 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Cc: Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Shelby Hearley <Shelby.Hearley@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Subject: Re: Drop Box maps

Just making sure because it would cause more phone calls.

Thank you,

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Thursday, September 3, 2020 12:58 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Cc: Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Shelby Hearley <Shelby.Hearley@greenbaywi.gov>
Subject: Re: Drop Box maps

Absolutely. Was there an offer to post?

From: Kris Teske <Kris.Teske@greenbaywi.gov>
Sent: Thursday, September 3, 2020 12:57 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Shelby Hearley <Shelby.Hearley@greenbaywi.gov>
Cc: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Subject: RE: Drop Box maps

Please do not post on the website until they are in place.

Thank you,
I can make a simple map that we can use for reference, as well as a “nice” map that we can use for mailings and the website once the boxes are installed. Does that work?

Thank You,

Stephanie Hummel, AICP
Planner II
(920) 448-3424

From: Kris Teske
Sent: Thursday, September 3, 2020 12:58 PM
To: Celestine Jeffrey <Celestine.Jeffreys@greenbaywi.gov>; Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Shelby Hearley <Shelby.Hearley@greenbaywi.gov>
Cc: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Subject: RE: Drop Box maps

Please do not post on the website until they are in place.

Thank you,

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffrey <mailto:Celestine.Jeffreys@greenbaywi.gov>
Sent: Thursday, September 3, 2020 12:56 PM
To: Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Shelby Hearley <Shelby.Hearley@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Drop Box maps

Stephanie and Shelby,

Yes, please, go ahead and make a map that we can post on the website. No need spending extra time in designing it or making it attractive, but a good draft is really important right now. We'll need that for DPW and also for IT.

Thanks!

Celestine
Here are the documents from WEC and our grant mentors.

The WEC doc seems to require the cameras w/ a media storage device. If that's not available, then a camera that belongs to another entity. If that's not available then place in a high traffic area and ask PD to monitor. The CTCL document seems to strongly recommend.

So I conclude that we'll need to mount cameras, somewhere.

The Sears location may not be too bad. McAuliffe won't be too bad either. The frontage roads at Main, Mason and Military will be more challenging. I was out at the Mason frontage road last night. There are light poles near there. Is it possible to mount a camera to that?

Celestine

If security cameras are required, then I presume we will run into a few problems. Let me know as soon as possible if security cameras are desired or required at the locations.

Thank you,

Shelby Edlebeck
920.448.3207

I just want to make sure I understand:

- Shouldn't we wait for confirmation that cameras can be installed from IT, or is that not a priority item?
- Should I send the approximate locations to Steve G. for confirmation since they're in right-of-way?
Stephanie is working on the map. She'll have it ready for approval tomorrow am. How many do you need right away?
From: Celestine Jeffreys (mailto:Celestine.Jeffreys@greenbaywi.gov)
Sent: Friday, August 21, 2020 7:50 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: RE: Drop Box Guidance

I will include this in the ad hoc agenda. I anticipate making an administrative decision about the location of the boxes and I will be sending these vendors along to Calvin for his opinion, unless you've already done that.

Sent from Mail for Windows 10

From: Kris Teske
Sent: Friday, August 21, 2020 7:48 AM
To: 'Susan Smith'; Celestine Jeffreys
Cc: Kim Wayte
Subject: Drop Box Guidance

Good Morning,

Please include this on the Ad Hoc Committee agenda. I have also contacted other Clerk’s to see if or where they are purchasing theirs. The ones I spoke to are buying locally (in Wisconsin) so I do have that information also.

Thank you,

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

[Signature]
Deanna Debruler

From: Kris Teske  
Sent: Friday, August 21, 2020 11:46 AM  
Celestine Jeffreys  
To: Kris Teske  
Subject: RE: Drop Box Guidance

Got it! 😊

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]  
Sent: Friday, August 21, 2020 8:56 AM  
To: Kris Teske <Kris.Teske@greenbaywi.gov>  
Subject: RE: Drop Box Guidance

I mean that the selection of the sites should go to the Election Grant Team before it goes to the Ad Hoc Committee.

Calvin's input is always important for anything we purchase, even with grant dollars.

Sent from Mail for Windows 10

From: Kris Teske  
Sent: Friday, August 21, 2020 7:52 AM  
To: Celestine Jeffreys  
Cc: Diana Ellenbecker  
Subject: RE: Drop Box Guidance

Hi,

Please explain what you mean?

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014
Good afternoon!!

I believe our drop boxes will be delayed. I'll know more on Monday the 28th.

In the meantime, we need to mount some “in-person drop box” events beginning next weekend.

So! I could use another box, like the one parks crafted for the back door, but is portable.

Calvin, is it better to make one or buy one?

These would be staffed by the voter navigators.

---

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006
Hello!

This is what happened today with the drop box collectors:

You’ll find Melanie’s schedule attached. Mine is also attached which shows the voter navigators picking up the ballots in the am for the next couple of weeks.

I’ve copied the tally sheet and the chain of custody document and placed in the yellow-topped box.

I’ll drop off the yellow box to PD, that will be for the CSOs. The voter navigators will have a box here at city hall.

I still need to:
- Order additional stickers for the boxes (“city of GB only” and “box closed at 7 pm. Go to city hall”)
- The CSOs felt we should add a sticker describing tampering with the box or ballots is a felony.
- Order a few more supplies for the second box.
- Check in to make sure it’s all working!!
Deanna Debruler

From: Celestine Jeffreys
Sent: Wednesday, September 16, 2020 11:46 AM
To: Dan Ditscheit; Kris Teske; Kim Wayte
Cc: Steven Grenier
Subject: RE: drop box by the parking lot door

Thanks!!

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Dan Ditscheit <Dan.Ditscheit@greenbaywi.gov>
Sent: Wednesday, September 16, 2020 8:54 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Cc: Steven Grenier <Steven.Grenier@greenbaywi.gov>
Subject: RE: drop box by the parking lot door

I have asked our Park Carpenter to look into it and let me know what he comes up with. I will get back to you once we have a gameplan.

Dan

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Tuesday, September 15, 2020 8:18 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>; Dan Ditscheit <Dan.Ditscheit@greenbaywi.gov>
Cc: Steven Grenier <Steven.Grenier@greenbaywi.gov>
Subject: drop box by the parking lot door

Good evening!

Dan, can you create another slot for contracts? The fact that the contract slot is the same as the absentee ballot slot is confusing for voters.

Thanks!!

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay
Deanna Debruler

From: Celestine Jeffreys  
Sent: Tuesday, April 7, 2020 9:29 AM  
To: Kris Teske  
Cc: Eric Genrich  
Subject: RE: Drop Box

I can drop them off. I'll be at city hall as soon as I can. Probably just before noon.

Celestine Jeffreys  
Chief of Staff, Mayor's Office  
City of Green Bay

From: Kris Teske  
Sent: Tuesday, April 7, 2020 9:17 AM  
To: Celestine Jeffreys <celestineje@greenbaywi.gov>  
Cc: Eric Genrich <MayorGenrich@greenbaywi.gov>  
Subject: Drop Box

We are finding Village of Bellevue absentee ballots in our drop box (we are still going through them). Should I call them to pick them up or do we want someone to drop them off.

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014
Sent from my iPhone
The City of Eau Claire has started drive-through voting! We believe it's a first in Wisconsin! A huge thank you to our City Clerk, City Manager, and incredible election workers for figuring out another way for folks to safely vote!!

From the City Clerk Riepl: Voting is considered an essential government function. To safeguard this important process and safety and well-being of election workers and residents, the City of Eau Claire Elections Office has set up drive-thru absentee voting in the parking lot of City Hall at 203 S. Farwell St.

City of Eau Claire residents should enter the parking lot from Dewey Street only. There are a series of tents set up and staff who will guide voters through the process. Proper social distancing and cleaning guidelines will be strictly adhered to.

Absentee Voting drive-thru is available Monday,
Can someone respond to this? Really!?!?

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: District Nine
Sent: Tuesday, March 24, 2020 8:45 PM
To: Kris Teske <KrisTe@greenbaywi.gov>
Cc: Eric Genrich <MayorGenrich@greenbaywi.gov>
Subject: Drive-through voting

Hi Kris,
Passing this along. A resident in my district shared this and thought you should have this idea in your arsenal of options leading up to the election. Photos attached.
Deanna Debruler

From: Celestine Jeffreys
Sent: Sunday, June 14, 2020 12:30 PM
To: Eric Genrich; Kris Teske
Subject: FW: Draft WI Safe Voting Plan 2020 For Review

Importance: High

Here's the draft of the plan.

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay

From: Selkowe, Vicky [mailto:Vicky.Selkowe@cityofracine.org]
Sent: Friday, June 12, 2020 4:56 PM
To: Mason, Cory <Cory.Mason@cityofracine.org>; Rhodes-Conway, Satya V. <SRhodes-Conway@cityofmadison.com>
Eric Genrich <Eric.Genrich@greenbaywi.gov>; tommb1953@gmail.com; mayor@kenosha.org
Cc: Orrantia, Leslie <LOrrantia@cityofmadison.com>; Baumer, Christie <CBaumer@cityofmadison.com>; Bottari, Mary
<MBottari@cityofmadison.com>; Vornholt, Paul <Paul.Vornholt@milwaukee.gov>; Celestine Jeffreys
<Celestine.Jeffreys@greenbaywi.gov>; Paula Lattergrass <plattergrass@kenosha.org>
Subject: Draft WI Safe Voting Plan 2020 For Review

Good afternoon, Mayors and staff:

In advance of the Mayors' conference call tomorrow morning, please find here the draft Wisconsin Safe Voting Plan, for your review and edits. This plan was prepared in response to the Center for Tech & Civic Life's Planning Grant to our municipalities. Thanks to each of your Clerks and their staff for their thoughtful and quick partnership to provide needed information and data for this plan.

We look forward to the conversation tomorrow morning.

Best,

Vicky

*****
Vicky Selkowe
Manager, Strategic Initiatives & Community Partnerships
Office of Mayor Cory Mason
City of Racine
Direct: 262-636-9286
Cell: 262-598-6580
vicky.selkowe@cityofracine.org
Deanna Debruler

From: Eric Genrich
Sent: Tuesday, September 22, 2020 2:57 PM
To: Celestine Jeffreys; Diana Ellenbecker; Calvin Winters; Kris Teske; Kim Wayte
Cc: Vanessa Chavez
Subject: Re: DRAFT council agenda

I think we can remove items F-H.

Do we need resolutions?

Thanks!
Eric

From: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Sent: Tuesday, September 22, 2020 2:40 PM
To: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Eric Genrich <Eric.Genrich@greenbaywi.gov>; Calvin Winters <Calvin.Winters@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Cc: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>
Subject: DRAFT council agenda

Take and look and let me know if it's ready to publish. Do we have to include approval of the minutes from the last council meeting on 9/15?

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006
Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006
Deanna Debruler

From: Celestine Jeffreys
Sent: Tuesday, September 22, 2020 4:27 PM
To: Vanessa Chavez; Diana Ellenbecker; Eric Genrich; Calvin Winters; Kris Teske; Kim Wayte
Subject: RE: DRAFT council agenda

Then let’s approve them at the regular council meeting 10/6.

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

From: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>
Sent: Tuesday, September 22, 2020 3:03 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Eric Genrich <Eric.Genrich@greenbaywi.gov>; Calvin Winters <Calvin.Winters@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: RE: DRAFT council agenda

We can either take the minutes up at this meeting, or approve them all at the regular council meeting.

Vanessa R. Chavez, City Attorney
City of Green Bay
(920) 448-3080
Vanessa.Chavez@greenbaywi.gov

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From: Celestine Jeffreys <mailto:Celestine.Jeffreys@greenbaywi.gov>
Sent: Tuesday, September 22, 2020 2:41 PM
To: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Eric Genrich <Eric.Genrich@greenbaywi.gov>; Calvin Winters <Calvin.Winters@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Kim Wayte <Kim.Wayte@greenbaywi.gov>
Cc: Vanessa Chavez <Vanessa.Chavez@greenbaywi.gov>
Subject: DRAFT council agenda

Take and look and let me know if it’s ready to publish. Do we have to include approval of the minutes from the last council meeting on 9/15?
From: Kris Teske  
Sent: Monday, August 10, 2020 12:09 PM  
To: Celestine Jeffreys; Susan Smith  
Subject: RE: draft agenda, needs approval

Okay

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014

From: Celestine Jeffreys  
Sent: Monday, August 10, 2020 12:05 PM  
To: Susan Smith <sksmith@smithlegaladvisors.com>; Kris Teske <Kris.Teske@greenbaywi.gov>  
Subject: draft agenda, needs approval

Susan and Kris,

We don’t have any decisions to make this week. I’ll update the committee, verbally, on the election grant. Kris can provide a quick recap of 8/11 election day.

Thanks!!
For your approval. The emergency declaration will be attached and we're still figuring out how to notice the virtual meeting.

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006
Good except Karen Schley isn’t included. Is Kim invited just not as a committee member?

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys
Sent: Saturday, May 9, 2020 3:09 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>; Eric Genrich <MayorGenrich@greenbaywi.gov>
Subject: draft agenda

Mayor and Kris,

Can you take a look?

Thanks!

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay
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Deanna Debruler

From: Kris Teske
Sent: Monday, August 10, 2020 9:10 AM
To: Celestine Jeffreys
Subject: RE: doors elevators stairwells

Yes, the Clerk’s Office is doing everything by appointment now.

Kris Teske, WMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys
Sent: Monday, August 10, 2020 9:09 AM
To: Joseph Faulds <Joseph.Faulds@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: FW: doors elevators stairwells

Double checking with you. The answer is yes, right?

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

From: Mike Hornek [mailto:mike.hronek@greenbaywi.gov]
Sent: Monday, August 10, 2020 7:35 AM
To: Celestine Jeffreys
Cc: Dave Wilquet; Eugene Honzik
Subject: doors elevators stairwells

Do we
Lock exterior doors?
Unlock the elevators?
Unlock the stairwells?

Thanks

Mike Hornek
IT Director
If not, I can change it.

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

From: Celestine Jeffreys
Sent: Monday, August 10, 2020 9:21 AM
To: Mike Hronek
Subject: RE: doors elevators stairwells

Let's do this today. But tomorrow the doors should be open so that election techs can get in.

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

From: Mike Hronek [mailto:mike.hronek@greenbaywi.gov]
Sent: Monday, August 10, 2020 7:35 AM
To: Celestine Jeffreys
Cc: Dave Wilquet; Eugene Honzik
Subject: doors elevators stairwells

Do we
Lock exterior doors?
Unlock the elevators?
Unlock the stairwells?

Thanks

Mike Hronek
IT Director
City of Green Bay
(920) 448-3033
mikehr@greenbaywi.gov

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I do not recommend that.

From: Celestine Jeffreys
Sent: Monday, August 10, 2020 9:25 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>; Joseph Faulds <Joseph.Faulds@greenbaywi.gov>
Subject: RE: doors elevators stairwells

Could we get them a card to get in and out and I will collect them Wednesday when they are finished? I would need 5.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys
Sent: Monday, August 10, 2020 9:22 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>; Joseph Faulds <Joseph.Faulds@greenbaywi.gov>
Subject: FW: doors elevators stairwells

Shouldn't the doors be open tomorrow so the election techs can get in?
From: Joseph Faulds  
Sent: Monday, August 10, 2020 9:55 AM  
To: Celestine Jeffreys  
Subject: RE: doors elevators stairwells

IT I believe. Or IT could give them to Kris and then Kris could be in charge of giving them out and receiving them when they’re done using them.

From: Celestine Jeffreys  
Sent: Monday, August 10, 2020 9:53 AM  
To: Joseph Faulds <Joseph.Faulds@greenbaywi.gov>  
Subject: RE: doors elevators stairwells

I agree.

I guess giving them out and getting them back would make sense. But who will be in charge of that?

From: Joseph Faulds  
Sent: Monday, August 10, 2020 9:52 AM  
To: Celestine Jeffreys; Mike Hronek  
Subject: RE: doors elevators stairwells

We gave out fobs/key cards to pretty much everyone, but I don’t know why we would need to for the techs for one day.

Are we able to give them fobs for one day and have them return them right away? That might be the easiest thing to do.

Joe

From: Kris Teske  
Sent: Monday, August 10, 2020 9:47 AM  
To: Celestine Jeffreys  
Cc: Diana Ellenbecker  
Subject: RE: doors elevators stairwells

We did it in April otherwise the public will be coming in.
From: Celestine Jeffreys  
Sent: Monday, August 10, 2020 10:01 AM  
To: Kris Teske <Kris.Teske@greenbaywi.gov>  
Subject: RE: doors elevators stairwells

Just giving people keys to the building. That’s what I’m leery about. Perhaps I don’t understand something. Are the election techs our full-time employees?

Celestine Jeffreys  
Chief of Staff  
Office of the Mayor  
920.448.3006

From: Kris Teske  
Sent: Monday, August 10, 2020 10:00 AM  
To: Celestine Jeffreys; Joseph Faulds  
Cc: Mike Hronek; Diana Ellenbecker  
Subject: RE: doors elevators stairwells

What are you leery about? What Joe explained is what we did in April. Was there a problem then? What are you worried about in November?

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014

From: Celestine Jeffreys  
Sent: Monday, August 10, 2020 9:57 AM  
To: Joseph Faulds <Joseph.Faulds@greenbaywi.gov>  
Cc: Mike Hronek <mike.hronek@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>  
Subject: RE: doors elevators stairwells

All,

I think someone from either IT or HR should be in charge of distributing and collecting the fobs. I’m a little leery of this move, especially because it will set a precedent for November.

Mike or Joe, do you have someone that can do this for the clerk’s office?
Deanna Debruler

From: Celestine Jeffreys
Sent: Monday, August 10, 2020 10:04 AM
To: Kris Teske
Cc: Joseph Faulds; Mike Hronek
Subject: RE: doors elevators stairwells

It’s not that big of a deal. I’m leery giving non-employees keys to the building, even for a short time.

If this is something you’re comfortable with, then I’m comfortable too.

I’m concerned about November because it’s going to be really busy. Your solution is the probably best one.

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

From: Kris Teske
Sent: Monday, August 10, 2020 10:03 AM
To: Celestine Jeffreys; Joseph Faulds; Mike Hronek
Cc: Diana Ellenbecker
Subject: RE: doors elevators stairwells

No, but they make the election run. If you explain what you are worried about maybe I can help.

Mike:

Larry Kujava
Sal Cervantes
Tim Vanden Heuvel
John Stencil
Andy Stencil

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014
Sure, I believe it's in my brown wood inbox on the corner of my desk.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys
Sent: Tuesday, May 5, 2020 10:16 AM
To: Kris Teske <KrisTe@greenbaywi.gov>
Subject: document

Kris,

Lindsay would like the notarized document from Tarl Knight. I can go in your office to get it and scan it, if that's okay with you. I'll be at city hall around 4 today.

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay
Hello!

Can you send me the plan you prepared again? I can’t find it.

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay
Hello!

This is for tomorrow’s meeting.

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay

Hi all-

I don’t know if H has gotten a chance to look at the latest version, so please take this as a draft—but I wanted to send this set of goals over since we had said we would.

Best,

Alison

Hi Celestine-

We’ve been working on an updated version which is the one I’d like to send out-- can I get it to you first thing tomorrow?

Alison Staudinger
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: docs included in the absentee ballot envelope

Kris,

Can you send me, as a pdf, those documents you include in the absentee ballot envelope? This is part of our initial conversations with the grant funder, they will redesign them to make them clearer.

Also, I'll send you the exchanges and information I have so far.

Celestine Jeffreys
Chief of Staff, Mayor's Office
City of Green Bay
From: Kris Teske  
Sent: Wednesday, August 19, 2020 1:32 PM  
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>  
Cc: Kim Wayte <Kim.Wayte@greenbaywi.gov>  
Subject: RE: docs included in the absentee ballot envelope

Yee, I saw this it was sent to us yesterday. I have an email into the WEC because we have Central Count and the absentee ballots need to come to City Hall so I am asking them if we are allowed to modify the instructions or if they will include the change in a revision since other Clerks do the same.

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]  
Sent: Wednesday, August 19, 2020 9:28 AM  
To: Kris Teske <Kris.Teske@greenbaywi.gov>  
Subject: RE: docs included in the absentee ballot envelope

And now the WEC has put out a uniform insert. Here it is, just in case you didn’t see it.

Celestine Jeffreys  
Chief of Staff, Mayor’s Office  
City of Green Bay

From: Kris Teske  
Sent: Wednesday, August 19, 2020 9:17 AM  
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>  
Subject: RE: docs included in the absentee ballot envelope

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]  
Sent: Monday, August 17, 2020 5:36 PM

001909
Yes, I'll send you a meeting request for next week. Should take just 30 minutes. This would be about the conversation with Whitney and the drop boxes.

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay

From: Kris Teske
Sent: Thursday, August 20, 2020 4:18 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: FW: docs included in the absentee ballot envelope

Sorry, to have missed the zoom meeting. Kim had to go to the doctor and I was helping with phones.

When you get a chance can you fill me in?

Thank you,

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Thursday, August 20, 2020 4:09 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: RE: docs included in the absentee ballot envelope

ARGH!!

Let me know what you discover!

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay
Also, I'll send you the exchanges and information I have so far.

Celestine Jeffreys  
Chief of Staff, Mayor's Office  
City of Green Bay
Yes, I saw this it was sent to us yesterday. I have an email into the WEC because we have Central Count and the absentee ballots need to come to City Hall so I am asking them if we are allowed to modify the instructions or if they will include the change in a revision since other Clerks do the same.

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014  

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]  
Sent: Wednesday, August 19, 2020 9:28 AM  
To: Kris Teske <Kris_Teske@greenbaywi.gov>  
Subject: RE: docs included in the absentee ballot envelope  

And now the WEC has put out a uniform insert. Here it is, just in case you didn’t see it.

Celestine Jeffreys  
Chief of Staff, Mayor’s Office  
City of Green Bay  

From: Kris Teske  
Sent: Wednesday, August 19, 2020 9:17 AM  
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>  
Subject: RE: docs included in the absentee ballot envelope  

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014  

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]  
Sent: Monday, August 17, 2020 5:36 PM  
To: Kris Teske <Kris_Teske@greenbaywi.gov>  
Subject: docs included in the absentee ballot envelope  

Kris,  

Can you send me, as a pdf, those documents you include in the absentee ballot envelope? This is part of our initial conversations with the grant funder, they will redesign them to make them clearer.
Deanna Debruler

From: Celestine Jeffreys
Sent: Wednesday, August 26, 2020 12:52 PM
To: Kris Teske
Subject: Re: docs included in the absentee ballot envelope

Yes, I have those already. Thanks!

From: Kris Teske <Kris.Teske@greenbaywi.gov>
Sent: Wednesday, August 26, 2020 12:50 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Subject: FW: docs included in the absentee ballot envelope

Here is the link to the WEC instructions on absentee voting. We are required to use them. We will be directing printing to make copies.

https://elections.wi.gov/node/7032

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Thursday, August 20, 2020 4:09 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: RE: docs included in the absentee ballot envelope

ARGH!!

Let me know what you discover!

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay

From: Kris Teske
Sent: Wednesday, August 19, 2020 1:32 PM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Cc: Kim Wayte <Kim.Wayte@greenbaywi.gov>
Subject: RE: docs included in the absentee ballot envelope
Deanna Debruler

From: Celestine Jeffreys
Sent: Thursday, October 22, 2020 11:52 AM
To: Kris Teske; Shelby Edlebeck
Subject: RE: Do you know when the video will be available for Lt. Ramos

I have the rev.com file attached to my zoom recording.

Shelby, do you have a few minutes to walk through posting the video and the transcription?

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

From: Kris Teske <Kris.Teske@greenbaywi.gov>
Sent: Thursday, October 22, 2020 11:49 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Shelby Edlebeck <Shelby.Edlebeck@greenbaywi.gov>
Cc: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Subject: FW: Do you know when the video will be available for Lt. Ramos

I had asked before Lt. Ramos’s training if we could have it transcribed is this being done? Poll workers are asking for it.

Thank you,

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Jaime Fuge
Sent: Thursday, October 22, 2020 9:05 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Do you know when the video will be available for Lt. Ramos
From: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Sent: Thursday, July 16, 2020 10:41 AM
To: Silvija Jensen <silvija@mosaicartsinc.org>
Subject: do you have time today

To talk about your application?

I wanted to share the new parameters for Covid with you. We’d need to really talk through your event.

CElestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay
Deanna Debruler

From: Celestine Jeffreys
Sent: Tuesday, July 21, 2020 1:27 PM
To: Andy Krzewina; Brad Strout; Dawn Ouradnik; Jaime Fuge; James Andersen; Joe Gabe; Jordan Waack; Kris Teske; Matt Cain; Nate Froemming; Pat Baye; Ryan Gibbons; Tom Schuurmans; Will Peters
Subject: FW: do you have time today

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Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

---

From: Silvija Jensen [mailto:silvija@mosaicartsinc.org]
Sent: Monday, July 20, 2020 4:10 PM
To: Celestine Jeffreys
Subject: RE: do you have time today

Hi Celestine,

I met with my Board on Thursday and we decided to cancel ArtStreet. I announced it this morning which is why I couldn’t get back to you sooner.

Silvija

Silvija Jensen | Executive Director
Mosaic Arts, Inc
300 N. Broadway Ste 1C
Green Bay, WI 54303
920-327-1420 (cell – please use)
920-435-5220 (office)
silvija@mosaicartsinc.org

Artstreet | August 28-30, 2020 - Green Bay, WI

Facebook:@mosaicartsinc
Instagram: mosaicarts_gb
Twitter: @mosaicartsinc
www.mosaicartsinc.org
filed an application to stay Judge Conley’s decision before the U.S. Supreme Court. We will be opposing that application and, in support of our brief, I was hoping that we could submit a declaration from your client providing the Court with facts concerning the current situation on the ground with respect to in-person and absentee voting.

I do not have a deadline for when our opposition is due yet, but I anticipate that it will be an extremely short turnaround (24 hours or less). If your client is willing to submit a declaration, it would be helpful to speak with you and/or your client as soon as possible. Please let me know when you have a moment — also, while I will be on email, because of the time sensitive nature of this filing, if you could call my cell phone I would appreciate it: 202-255-9353.

Best,

Amanda Callais | Perkins Cole LLP
Counsel
700 Thirteenth Street, N.W. Suite 600
Washington, DC 20005-3999
E. +1.202.654.6996
F. +1.202.654.5995
E. ACAllais@perkinscole.com

NOTICE: This communication may contain privileged or other confidential information. If you have received it in error, please advise the sender by reply email and immediately delete the message and any attachments without copying or disclosing the contents. Thank you.
As far as submitting a declaration, I don’t have exact numbers and some could be double, triple, etc. I’m giving it my best guess.

Vanessa what do you suggest?

Kris Teske, WMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Vanessa Chavez
Sent: Sunday, April 5, 2020 8:18 AM
To: Kris Teske <KrisTe@greenbaywi.gov>; Eric Genrich <MayorGenrich@greenbaywi.gov>; Celestine Jeffreys <celestineje@greenbaywi.gov>
Subject: Fwd: DNC, et al. v. Bostelmann -- Request for Emergency Declaration from Greenbay ISO Opposition to Application to SCOTUS to Stay Judge Conley’s Order

The first is a little easier to say yes to, but I defer to Kris on whether she is comfortable submitting a declaration.

Sent from my iPhone

Begin forwarded message:

From: “Callais, Amanda R. (PerkinsCole)" <ACCailais@perkinscoie.com>
Date: April 4, 2020 at 4:37:00 PM CDT
To: "vanessach@greenbaywi.gov" <vanessach@greenbaywi.gov>, "lindsayma@greenbaywi.gov" <lindsayma@greenbaywi.gov>
Subject: DNC, et al. v. Bostelmann -- Request for Emergency Declaration from Greenbay ISO Opposition to Application to SCOTUS to Stay Judge Conley's Order

Vanessa and Lindsay,

I hope you’re both doing well.

I am one of the attorneys representing the DNC and the Wisconsin Democratic Party in the litigation concerning the April 7, 2020 Spring Election that was filed in the Western District of Wisconsin and heard by Judge Conley. I am contacting you because the RNC and the Wisconsin Republican Party have
Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.418.3006
You bet!!

I was going to suggest the playground program.

---

**Celestine Jeffreys**
Chief of Staff
Office of the Mayor
920.448.3006

---

**From:** James Andersen
**Sent:** Tuesday, July 21, 2020 2:06 PM
**To:** Celestine Jeffreys
**Cc:** Dan Ditscheit; Jason Arnoldi; Chris Pirlot; Steven Grenler; Patricia Kiewitz; Nancy Quirk; Andrea Hay
**Subject:** Re: Distribution of masks

Celestine,

I’d also like 300-400 for distribution at the playground program. Although we are encouraging them not to use the shelter, they would be in cases where inclement weather or emergencies.

Thanks
James

Sent from my iPhone

On Jul 21, 2020, at 12:50 PM, Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov> wrote:

Hello!

If council passes the mask ordinance tonight, we’d like to have a plan to distribute free masks to anyone who’d ask.

What do you think about:

WLS
Colburn
Bay Beach
Transit Center
Water utility (not sure how many people are coming into the office)
West/East Garages (same, not sure how many people are coming in)

Simple. One per person until they run out.

I’ll also distribute to community partners like Boys and Girls Clubs, Casa ALBA, Comsa, Literacy Council.

Thoughts?
Deanna Debruler

I will talk to the grantors and reallocate funds.

Celestine Jeffreys
Chief of Staff
Office of the Mayor
920.448.3006

Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>
Sent: Thursday, September 24, 2020 10:51 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Cc: Pamela Manley <Pamela.Manley@greenbaywi.gov>; Kaurie Mihm <Kaurie.Mihm@greenbaywi.gov>
Subject: Election grant

Hi all,

Just talked to Kaurie Mihm about the need to improve the ADA accessibility at the Wildlife Sanctuary building that we are now using for Election location due to COVID. The improvements for ADA could run around $15K, do you feel that this could fall under the Election grant?

I believe we can justify the need for this polling location due to COVID and to make this election successful. We can also justify the need to ADA compliant.

Please let us know your thoughts?
********** IMPORTANT CONFIDENTIALITY NOTICE ********** This electronic transmission, along with any information attached may contain confidential, proprietary, or privileged information, subject to, among other protections, the Health Insurance Portability & Accountability Act of 1996, codified as 45 C.F.R. Part 160; the Public Health Service Act, codified as 42 C.F.R. Part 2; and the attorney-client/attorney work-product statutory and common law privileges. If the reader of this transmission is not the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of the information contained in or attached to this email is strictly prohibited. If you have received this email in error, please immediately notify the sender via return e-mail, then delete the email and any of its attachments, without reading or saving the email.
If you have any questions, please let me know.

Thanks!

From: From the Wisconsin Elections Commission <elections@wi.gov>
Sent: Tuesday, April 14, 2020 5:06 PM
To: Schmit, Justin W. <Justin.Schmit@browncountywi.gov>
Subject: Election Expenses & Supplies

Good afternoon everyone,

This e-mail contains three messages. Please note the two messages that apply to you.

1) **ALL COUNTIES**: Remember to document any election expenses you have related to the COVID-19 pandemic. Please remind your municipalities of the same. Expenses may include supplies purchased, staff time, postage expenses, or any other needs you can associate with the pandemic. In the near future we will ask all county and municipal clerks to provide this information to us. With Commission approval, the agency may reimburse expenses with a grant the WEC received through the Coronavirus Relieve Bill (CARES Act). **Please do not send this information to the WEC yet.**

2) **COUNTIES OUTSIDE CD7**: We need your help to support the CD7 jurisdictions that have another election on May 12th. Please let us know if you have any unused supplies that are still in original packaging. Please send the information to robert.kehoe@wi.gov and michelle.hawley@wi.gov. The desired supplies are bottles of sanitizer, gloves, and masks. These things are in short supply across the nation.

3) **CD7 COUNTIES**: We need your initial supply and personnel requests for the May 12th election by this Friday, April 17, 2020. Please send the requests to robert.kehoe@wi.gov and michelle.hawley@wi.gov. This is only your request, we cannot promise anything at this time. If in doubt, please ask!
   a. Poll Workers
   b. Isopropyl wipes
   c. Sanitizer
   d. Spray Bottles
   e. Gloves
   f. Facemasks
   g. Pens
   h. Painter’s Tape

Please let me know if you have any questions about this message. Thank you and I hope you’re all staying safe!

Robert Kehoe
Technology Director
Wisconsin Elections Commission
Phone - 608.261.2019
Fax - 608.267.0500
robert.kehoe@wisconsin.gov
http://elections.wi.gov/
From: Deanna Debruler
To: Kris Teske, WCMC
Subject: FW: Election Expenses & Supplies
Importance: High

FYI
Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Schmit, Justin W. [mailto:Justin.Schmit@browncountywi.gov]
Sent: Thursday, April 16, 2020 8:04 AM
To: Town of Eaton <Dawn.konop1@gmail.com>; Town of Green Bay <mercerdebbie@ymail.com>; Town of Holland <billclancy1936@yahoo.com>; Town of Humboldt <baierl05@centurytel.net>; Town of Morrison <morrisonstownhall@gmail.com>; Town of New Denmark <mlchwalleria@gmail.com>; Town of Wrightstown <tcmarzahi@centurytel.net>; Village of Denmark <sherri@villageofdenmark.com>; Village of Pulaski <villageclerk@villageofpulaski.org>; City of De Pere <cdnan@deperewi.gov>; Kim Wayte <KimWa@greenbaywi.gov>; Kris Teske <KrisTe@greenbaywi.gov>; Town of Glenmore <glenmoreclerk@yahoo.com>; Town of Lawrence Clerk <cindyk@townoflawrence.org>; Town of Ledgerview <cnagel@ledgerviewwisconsin.com>; Town of Pittsfield <debbie@townofpittsfield.org>; Town of Rockland <jkoenig@townofrockland.org>; Town of Scott <clerk@townofscott.com>; Village of Allouez - Clerk <debbie@villageofallouez.com>; Village of Allouez - Deputy <carrie@villageofallouez.com>; Village of Ashwaubenon <pmoynihan@ashwaubenon.com>; Village of Ashwaubenon-Deputy <bstein@ashwaubenon.com>; Village of Bellevue <karens@villageofbellevue.org>; Village of Hobart <mary@hobart-wi.org>; Village of Hobart - Erica <erica@hobart-wi.org>; Village of Howard - Clerk <chaitom@villageofhoward.com>; Village of Howard - Deputy <aduprey@villageofhoward.com>; Village of Suamico - Melissa <MelissaH@suamico.org>; Village of Suamico (1) <bonnies@suamico.org>; Village of Wrightstown (mseedl@wrightstown.us) <mseedl@wrightstown.us>
Cc: Juno, Sandy L. <Sandy.Juno@browncountywi.gov>; Garcia, Julio J. <Julio.Garcia@browncountywi.gov>
Subject: FW: Election Expenses & Supplies
Importance: High

Happy Thursday Everyone.

The WEC sent the below email requesting municipalities and counties to document any election expenses that you had related to the COVID-19 pandemic. The expenses can include supplies, staff time/hours, postage and so on. (please refer to ITEM #1 below) The WEC is requesting that municipalities that had unexpected expenses to please submit this information to the County, and when this information is officially requested, we will submit an aggregated list to the State.
I have attached copies of our templates because we do have them customized to save us time. So if they are going to help us I can explain more.

Brown County called to say they will only be able to give us about 3,000 envelopes. Brown County had called earlier in the week to ask what we needed and we told them we were good but our supplier didn’t say they couldn’t fulfill our order until today.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

---Original Message-----
From: Eric Genrich
Sent: Friday, March 20, 2020 1:08 PM
To: Kris Teske <KrisTe@greenbaywi.gov>
Subject: RE: Election Envelopes

Probably a dumb question, but can anyone print these? Kuehn reached out to see if we need any help with printing needs.

From: Kris Teske
Sent: Friday, March 20, 2020 12:59 PM
To: 'Juno, Sandy L.'; 'Schmit, Justin W.'; 'Garcia, Julio J.'
Cc: Eric Genrich
Subject: Election Envelopes

Hi,

After reading the High Priority email from the WEC (https://elections.wi.gov/index.php/node/6741) about absentee envelopes I just wanted to let you know I will need to be on the list of municipalities that will need more envelopes. The order I placed on March 12 cannot be completely filled by our supplier.

Thank you,

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014
[gb_logo]https://greenbaywi.gov/>{Proud Member Logo}
Deanna Debruler

From: Eric Genrich
Sent: Friday, March 20, 2020 1:46 PM
To: Kris Teske
Subject: RE: Election Envelopes

Ryan Kuehn

C: [Redacted]

From: Kris Teske
Sent: Friday, March 20, 2020 1:35 PM
To: Eric Genrich
Subject: RE: Election Envelopes

Yes, thank you.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

-----Original Message-----
From: Eric Genrich
Sent: Friday, March 20, 2020 1:36 PM
To: Kris Teske <KrisTe@greenbaywi.gov>
Subject: RE: Election Envelopes

Got it. Would you like Ryan Kuehn's contact info?

From: Kris Teske
Sent: Friday, March 20, 2020 1:33 PM
To: Eric Genrich
Subject: RE: Election Envelopes

Not a dumb question at all. Anyone should be able to help us. Here is the link from the WEC about printing envelopes:
https://elections.wi.gov/node/6733

Here are the template links:

EL-122 - Back
EL-122 - Front
From: Kevin Warych  
Sent: Wednesday, August 5, 2020 10:36 AM  
To: Kris Teske <Kris.Teske@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Joseph Faulds <Joseph.Faulds@greenbaywi.gov>  
Cc: Lisa Wachowski <Lisa.Wachowski@greenbaywi.gov>  
Subject: election day and central count

Hi Kris

I can send over about 10 employees on election day for central count. They start between 6-7 and work until about 4. It is my understanding that the employees helping with central count won't have any interaction with the public. Can you tell me where in city hall and what time you would like them to be there. If the employees do not want to stay past their time, they will conclude their normal work day at the completion of their 8 hrs worked.

Does this sound ok? If you do not need these employees please let me know. We are here to help

Kevin
That’s a great solution, thanks Kevin!

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay

Thanks Kris

Lisa W will be the point of contact. I can understand employees apprehension of working the polls so I think central count is a good compromise as we/PD want to help

Kevin

Yes, we can use all 10. Thank you so much!!! We could have some observers but they are not allowed to interact with employees and have a designated area to stay in.

Please have them be at the Clerk’s Office at 6:45 a.m.

Again, thank you so much!

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014
From: Kris Teske
Sent: Monday, March 16, 2020 8:37 AM
To: Celestine Jeffreys; Diana Ellenbecker
FW: Election Day

Please see below. I will start contacting all of our polling locations to see if I can get an answer from them.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Wenig, Andrew [mailto:weniga@uwgb.edu]
Sent: Monday, March 16, 2020 8:29 AM
To: Kris Teske <KrisTe@greenbaywi.gov>
Subject: RE: Election Day

Hi Kris,

Nothing official has been released yet from our campus administration, but it sounds as if campus may be shut down (or at least restricted hours) for a few weeks beyond April 1st. I'm not sure how this will work but Voting will be impacted.

Again, this is not an official notice but I want to make you aware of what's going on around here.

Let me know if you have any questions. Thanks.
Andy

From: Kris Teske <KrisTe@greenbaywi.gov>
Sent: Thursday, March 12, 2020 10:07 AM
To: Wenig, Andrew <weniga@uwgb.edu>
Subject: Election Day

Hi Andrew,

With everything that has come to light with the coronavirus will you be allowing us to use the Phoenix Rooms on April 7th?

Thank you,

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
safe this is compared to the windows we are using now. It's nice to see how many polling locations will open for us but I'm not sure what they want from us for disinfecting their building. My thought is I would have the following wards at these windows.

Wards 1-13 Transit window one  
Wards 14-27 Transit window two  
Wards 28-38 Water window one  
Wards 39-47 Water window two

I really need to know as soon as possible because if we do this I have to ask the Brown County Clerk's office to reprogram our USB sticks for the DS200 tabulators on Monday. Then for the public test we don't have to test as many machines. Also, we have to get the supplies bins ready. This also takes a full day so the least amount we have to get ready the better. I would also like to plan who is going to work where.

For Central Count my question is how are we going to allow observers (we have only had observers for the Presidential Election in 2016 but I need to be prepared for it). Since City Hall is closed are we opening it up on Election Day for observers? If so, I don't know how we will do this because I will have at least 17 people in the Clerk's Office as it is. This might be a stupid question but could we put a conference type phone in the Clerk's Office and people can dial in as they watch from outside?

Please let me know your thoughts as soon as possible so I can make a plan.

Thank you,
Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014
<image003.png>

<image005.png>
On Mar 28, 2020, at 9:49 AM, Kris Teske
<KrisTe@greenbaywi.gov> wrote:

Okay, the guys at the west side garage start at 8 a.m. so let me know when you are ready to meet on Monday.

Thanks,

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Eric Genrich
Sent: Saturday, March 28, 2020 9:46 AM
To: Kris Teske <KrisTe@greenbaywi.gov>
Subject: Re: Election Day

Hi Kris - Can we huddle early Monday to decide on these questions? It’s a lot to digest and decide upon, and I don’t want to do it alone and without taking it through a little bit.

Sent from my iPhone

On Mar 28, 2020, at 8:23 AM, Kris Teske
<KrisTe@greenbaywi.gov> wrote:

<image001.gif>
Good Morning Mayor,

Starting Monday I have 3 retired DPW workers willing to work for the election. They will be getting the tabulators and ExpressVotes ready for the Public Test at the West Side Garage on Tuesday. This is open to the public. Kim and I will be there which will take us away from generating labels. My question is do you still plan on using Transit and the Water buildings for Election Day? I think this would be the safest. Celestine is checking to see if there are two windows at Water to use. Clerks are having plexiglass shields made for their poll workers but I don’t know how
Ok, sounds good.

Don’t worry about giving me too much information. We all just need to work through it. And please let me know if you’re hearing anything from colleagues around the state that might be helpful.

Sent from my iPhone

On Mar 28, 2020, at 9:59 AM, Kris Teske <KrisTe@greenbaywi.gov> wrote:

I’m going to have Kim Wayte in on it too. Also, we use vehicles from DPW and Chris Piriot called saying they can get us a vehicle but they have the rule one person per vehicle (he isn’t sure if it would apply to us but I would think so). So now we will need double vehicles. Not sure if Parks is doing the same thing because the Park’s Department helps us also. That is why I would like to keep the polling locations at a minimum to reduce all of the hauling.

I know I am throwing a lot at you but as I think of things it will give you some time to think about it before Monday.

Thanske,

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

<image001.png>

<image002.jpg>

From: Eric Genrich
Sent: Saturday, March 28, 2020 9:51 AM
To: Kris Teske <KrisTe@greenbaywi.gov>
Subject: Re: Election Day

8:30 Monday? I think Celestine and Vanessa should be involved. Anyone else?

Sent from my iPhone
• Where will they be stored before/after elections? Where all other election equipment is stored at 519 S. Oneida (second floor) if we get approval from Chris Pirlot or Steve Grenier.
• Who will set up and take down these items for elections? I have Election Techs who help but I will need more help now.

Please let us know if we can have them delivered at 519 S. Oneida and if you will have room to store the cough guards long-term. If that is not an option, can you offer up any other suggestions.

Thank you,
Diana

Diana Ellenbecker
Finance Director / Comptroller, City of Green Bay
Phone: 920-448-3075
Address: 100 North Jefferson Street, Green Bay, WI 54301-5036
Website: greenbaywi.gov/finances
From: Diana Ellenbecker  
Sent: Friday, June 26, 2020 11:01 AM  
To: Calvin Winters <Calvin.Winters@greenbaywi.gov>  
Subject: FW: Election cough guards

I know there has been A LOT of confusion on the election cough guards. Are you able to move forward?

Yes, we will have money for this purchase. We believe it will qualify for one of three possible COVID grants.

Thank you,  
Diana

From: Chris Pirlot  
Sent: Friday, June 26, 2020 10:40 AM  
To: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Steven Grenier <Steven.Grenier@greenbaywi.gov>  
Cc: Kris Teske <Kris.Teske@greenbaywi.gov>; Calvin Winters <Calvin.Winters@greenbaywi.gov>; Nina Robinette <Nina.Robinette@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>; Nathan Wachtendonk <Nathan.Wachtendonk@greenbaywi.gov>  
Subject: RE: Election cough guards

You are more than welcome to store them at the DPW West Side Shop. We should have plenty of room. If we don’t then we will make room... but we have room

Chris Pirlot, P.E.  
Operations Director/Parking Manager  
City of Green Bay-DPW  
chrispi@greenbaywi.gov  
(920) 492-3738 office  
(920) 680-6166 cellular

From: Diana Ellenbecker  
Sent: Friday, June 26, 2020 10:27 AM  
To: Steven Grenier <Steven.Grenier@greenbaywi.gov>; Chris Pirlot <Chris.Pirlot@greenbaywi.gov>  
Cc: Kris Teske <Kris.Teske@greenbaywi.gov>; Calvin Winters <Calvin.Winters@greenbaywi.gov>; Nina Robinette <Nina.Robinette@greenbaywi.gov>; Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>  
Subject: Election cough guards

Hi Steve and Chris,  
The City of Green Bay/Calvin Winters is in the process of ordering cough guards for August and November election. However, we are looking for your feedback or assistance with the following? Where can they delivered and where can they be stored. They are looking to order about 134 cough guards or twice the amount if they go with a smaller version.

Since we will be going out to get these made by a vendor I will need to know the following information:  
- Where are they to be delivered? 519 S. Oneida? get approval from Chris Pirlot or Steve Grenier  
- What is the absolute last day for delivery? July 30  
- Do they need to be collapsible/easy to disassemble? Andy can you please answer this?  
- I will need dimensions/specifications or a drawing. I cannot just put out a picture with the bid. Andy do you have the plans for these?

Other Considerations outside of the bid
From: Diana Ellenbecker  
Sent: Friday, June 26, 2020 11:18 AM  
To: Calvin Winters <Calvin.Winters@greenbaywi.gov>  
Subject: RE: Election cough guards

I agree!  
Thank you,  
Diana

From: Calvin Winters  
Sent: Friday, June 26, 2020 11:11 AM  
To: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>  
Subject: RE: Election cough guards

I should have all the information I need. I will start reaching out to see what options are available and get some costs. While I don’t like the idea, given the time constraints this will need to fall under the emergency declaration and I will just need to go out and get three quotes rather than doing a full formal bid.

Calvin Winters  
Procurement Manager  
City of Green Bay  
Ph: (920) 448-3048  
Fax (920) 448-3050  
calvinwi@greenbaywi.gov

From: Diana Ellenbecker  
Sent: Friday, June 26, 2020 11:04 AM  
To: Calvin Winters <Calvin.Winters@greenbaywi.gov>  
Subject: RE: Election cough guards

Calvin,  
If you need an account number for order, please use 101104 54001 83092.

Thank you,  
Diana
From: Deanna Debruler

Sent: Monday, June 29, 2020 10:49 AM
To: Kris Teske; Celestine Jeffrey; Calvin Winters; Pamela Manley
Cc: Diana Ellenbecker
Subject: RE: Election cough guards

Thank you!

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffrey
Sent: Monday, June 29, 2020 10:22 AM
To: Calvin Winters <Calvin.Winters@greenbaywi.gov>; Pamela Manley <Pamela.Manley@greenbaywi.gov>
Cc: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: RE: Election cough guards

Yes, get these ordered.

I would say that we have that COVID money to use? Diana? Pam?

Celestine Jeffrey
Chief of Staff, Mayor's Office
City of Green Bay

From: Calvin Winters
Sent: Monday, June 29, 2020 10:21 AM
To: Diana Ellenbecker <Diana.Ellenbecker@greenbaywi.gov>; Kris Teske <Kris.Teske@greenbaywi.gov>; Celestine Jeffrey <Celestine.Jeffrey@greenbaywi.gov>
Subject: RE: Election cough guards

I was able to get a negotiated quote for 260 48"x30" guards with pass through slots for $85 each with free shipping. Estimated delivery is within 1 week of order placement. This brings the cost down from approximately $50,000 to $22,100 for all the cough guards.

If this is ok please confirm via this email and I will get the order placed.

Thank you,

Calvin Winters
Procurement Manager
Currently, we have 52,130 registered voters. It would cost approximately $81,325 per election just to mail the ballots (envelopes, labels, ballot, and postage both ways). I'm not sure what we pay for just a letter/applications (might be .38) if so, it would be about $19,800.

Please let me know if you have any questions.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014
Deanna Debruler

From: Kris Teske
Sent: Monday, April 27, 2020 2:28 PM
To: Eric Genrich; Diana Ellenbecker; Vanessa Chavez
Subject: Election Cost
Attachments: 2017 Water Insert.pdf

Here are my thoughts:

In 2017 we had inserts put in to the water bills telling people about absentee voting (see attached). Celestine would know the cost because the Clerk’s Office didn’t have it in the budget but I think it was around two thousand dollars.

If you are looking at sending each person an application for an absentee ballot that will make the Clerk’s Office even busier for an election. I don’t believe all of what’s said in this article but there are some good points: https://www.buzzfeednews.com/article/dominicholden/coronavirus-mail-voting-absentee-2020-election. When a state does all mail voting I believe they mail every registered voter a ballot (not an application): https://www.sos.wa.gov/elections/faq_vote_by_mail.aspx. I also feel we would have to buy/rent a high speed tabulator used during recounts if we have to tabulate in one day. I don’t think the DS200 tabulators would work with a huge amount of ballots. When I talked to Vanessa about mail-in voting she told me it has to be the ballots not an application.
Deanna Debruler

From: Celestine Jeffreys
Sent: Monday, March 30, 2020 12:47 PM
To: Kris Teske
Subject: RE: Election Check in

No I meant am. I’ll amend.

From: Kris Teske
Sent: Monday, March 30, 2020 12:47 PM
To: Celestine Jeffreys <celestineje@greenbaywi.gov>
Subject: RE: Election Check in

Did you mean 8:15 am? Should I just accept anyway?

Who is going to reply to Wery?

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

-----Original Appointment-----
From: Celestine Jeffreys
Sent: Monday, March 30, 2020 11:35 AM
To: Eric Genrich; Kris Teske; Vanessa Chavez
Subject: Election Check in
When: Occurs every weekday effective 3/31/2020 until 4/9/2020 from 8:15 PM to 8:45 PM (UTC-06:00) Central Time (US & Canada).
Where: [Redacted]

Celestine Jeffreys is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Meeting ID: [Redacted]

One tap mobile
+13126266799,,384847556# US {Chicago}
+19292056099,,384847556# US {New York}

Dial by your location
Celestine Jeffreys is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Meeting ID: [REDACTED]

One tap mobile
+13126266799,,384847556# US (Chicago)
+19292056099,,384847556# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)

Meeting ID: [REDACTED]

Find your local number: https://zoom.us/w/adbdt31aAgU
Deanna Debruler

From: Kris Teske
Sent: Monday, March 30, 2020 12:57 PM
To: Celestine Jeffreys
Subject: RE: Election Check in

Thanks

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

---Original Appointment---
From: Celestine Jeffreys

I replied to his email that he could call me on my desk phone if he wished to discuss.

Did you mean 8:15 am? Should I just accept anyway?

Who is going to reply to Wery?

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

<< OLE Object: Picture (Device Independent Bitmap) >> << OLE Object: Picture (Device Independent Bitmap) >>
Sent: Monday, March 30, 2020 11:35 AM
To: Eric Genrich; Kris Teske; Vanessa Chavez
Subject: Election Check in

When: Occurs every weekday effective 3/31/2020 until 4/9/2020 from 8:15 PM to 8:45 PM (UTC-06:00) Central Time
(US & Canada).

Where

Celestine Jeffreys is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Meeting ID: [REDACTED]

One tap mobile
+13126266799,,384847556# US (Chicago)
+19292056099,,384847556# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)

Meeting ID: [REDACTED]
Find your local number: https://zoom.us/u/adbtyTaAzU

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002031
Deanna Debruler

From: Kris Teske
Sent: Monday, March 30, 2020 12:58 PM
To: Celestine Jeffreys
Subject: RE: Election Check in

He can't work according to the WEC.

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys
Sent: Monday, March 30, 2020 12:57 PM
To: Kris Teske <KrisTe@greenbaywi.gov>
Subject: RE: Election Check in

I replied to his email that he could call me on my desk phone if he wished to discuss.

From: Kris Teske
Sent: Monday, March 30, 2020 12:47 PM
To: Celestine Jeffreys <celestineje@greenbaywi.gov>
Subject: RE: Election Check in

Did you mean 8:15 am? Should I just accept anyway?

Who is going to reply to Wery?

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

---Original Appointment----
From: Celestine Jeffreys
Deanna Debruler

From: Kris Teske
Sent: Friday, April 3, 2020 7:53 AM
To: Eric Genrich
Subject: RE: Election Check in

Yes

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

-----Original Appointment-----
From: Eric Genrich
Sent: Friday, April 3, 2020 7:35 AM
To: Celestine Jeffreys
Cc: Kris Teske
Subject: Tentative: Election Check in
When: Friday, April 3, 2020 8:15 AM-8:45 AM (UTC-06:00) Central Time (US & Canada).
Where: [Redacted]

Can we do this at 8:00?
Deanna Debruler

From: Celestine Jeffreys  
Sent: Wednesday, May 6, 2020 12:29 PM  
To: Kris Teske  
Subject: RE: election budget

😊

Celestine Jeffreys  
Chief of Staff, Mayor’s Office  
City of Green Bay

From: Kris Teske  
Sent: Wednesday, May 6, 2020 7:59 AM  
To: Celestine Jeffreys <celestineje@greenbaywi.gov>  
Subject: RE: election budget

Please see attached.

Kris Teske, WCMC  
Green Bay City Clerk  
100 N. Jefferson St., Rm 106  
Green Bay, WI 54301  
920-448-3014

From: Celestine Jeffreys  
Sent: Tuesday, May 5, 2020 9:43 PM  
To: Kris Teske <KrisTe@greenbaywi.gov>  
Subject: election budget

Kris,

What’s the election budget for 2020?

Celestine Jeffreys  
Chief of Staff  
Office of the Mayor  
920.448.3006
Matt

Matthew A. Matuszak
Administrative Clerk
Department of Public Works
City of Green Bay
920-448-3100 | greenbaywi.gov

From: Celestine Jeffreys
Sent: Monday, July 20, 2020 6:59 PM
To: Matthew Matuszak
Subject: RE: Election Assistance - Student Volunteers

No volunteers, they’d get paid!!

Here’s the link: https://greenbaywi.gov/1047/Poll-Workers

And I would be happy to talk to anyone about the process.

Celestine Jeffreys
Chief of Staff, Mayor’s Office
City of Green Bay

--
Shelly Morris Mumma, Ph.D.
Director, Leadership, Student Engagement & the First Year Experience and Campus Center
St. Norbert College
100 Grant Street
De Pere, WI 54115
(920) 403-4023
(920) 403-4092 fax
Twitter: ShellyMMumma

--

Robert A. Pyne, Th.D.
Director, Norman Miller Center for Peace, Justice & Public Understanding
St. Norbert College
100 Grant St., Route 26-1A
De Pere, WI 54115
920-403-3978
robert.pyne@stnorbert.edu
www.snc.edu/nmc

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002027
Hi Matt,

Shelly is right — we are coordinating the election efforts at SNC, and working with several faculty, student groups, off campus partners, etc.

When might we have a conversation about this possibility? My schedule is quite flexible the next couple of days.

Bob

On Wed, Jul 29, 2020 at 2:04 PM Shelly Mumma <shelly.mumma@snc.edu> wrote:

Hi Matt,

Of course I remember you! Good to hear from you! The Norman Miller Center is heading up our voting/election initiatives, although this may fall under the heading of service. I've copied Bob here so he can confirm if he'd be the right person to assist. With our limitations due to COVID-19, I'm not sure if we can send students out. Again, Bob can help confirm.

Thanks for reaching out!!

Shelly

On Tue, Jul 28, 2020 at 4:59 PM Matthew Matuszak <Matthew.Matuszak@greenbaywi.gov> wrote:

Good evening!

Maybe you remember me from my time at SNC, maybe you don't, but either way, I have some information I would like to share with you!

I currently work for the City of Green Bay and we are searching for assistance in the upcoming elections. If any students have an interest in being a poll worker, they can visit this link (https://greenbaywi.gov/1047/Poll-Workers) and learn more about the opportunity, which is PAID!

One of government's long-lasting responsibilities is to administer the collection and tabulation of votes for elections, whether they be local, state, or federal. However, in such uncertain times when some of our usual poll workers may not be available, the City of Green Bay would like the assistance of college students from the greater Green Bay area.

If you have any questions about the process that aren't answered by the link above, Chief of Staff Celestine Jeffreys would be happy to talk to anyone about the process. She can be reached in the Mayor's Office at (920) 448-3005.

Stay well,
Matt (and Celestine),

Thanks for the quick reply. I think it would be great to have a quick conversation at some point, but here are a couple of thoughts on our side:

- One of our professors reached out to Kris Teske to see if his students could volunteer as poll workers. He was concerned about their residency status, and what they could do. He was told that they could help by giving directions or cleaning tables, and he was hoping to have them be more actively involved than that. At this point he is going to be training those students on canvassing techniques in order to help get out the vote. We might still be able to get a group of students together, but that particular group is now going to be doing something else.

- Another concern on our side is that the class connections need to work around experiences that can be guaranteed even with renewed home-stay orders with the pandemic. We want students to have class-related service opportunities that will work even if they have to go virtual. For additional poll workers, we might have better luck if we connect with a student organization. They could do the training, etc., and help in a variety of ways (including the tables, etc.), and we would not have the concern about class requirements.

Bob

Robert A. Pyne, Th.D.
Director, Norman Miller Center for Peace, Justice & Public Understanding
St. Norbert College
100 Grant St., Room # 201-A
De Pere, WI 54115
920-403-3878
robert.pyne@snc.edu
www.snc.edu/millercenter

On Jul 29, 2020, at 2:16 PM, Matthew Matuszak <Matthew.Matuszak@greenbaywi.gov> wrote:

Hi Bob and Shelly,

I'm not in the trenches with this effort from the City, so to speak, so I'm not the foremost expert on the subject. I'm on a committee with the Mayor's Office and when this topic came up, I knew I could reach out to SNC. Mayor Genrich's Chief of Staff Celestine Jeffreys, copied to this email, would be able to have that conversation with you, although I'm happy to sit in on a Zoom call or something similar if my supervisor in my department would allow the time.

Celestine, what do you think?

Matt
Thank you

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014

From: Celestine Jeffreys [mailto:Celestine.Jeffreys@greenbaywi.gov]
Sent: Friday, August 21, 2020 9:41 AM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Subject: Fwd: Election Assistance - Student Volunteers

Kris,

Here is the original email I received connecting me to some folks at St. Norbert.

I'm sending this to you so we're not duplicating and I'll leave this is in your good hands.

CMJ

Sent from my Verizon, Samsung Galaxy smartphone
Get Outlook for Android

From: Matthew Matuszak <Matthew.Matuszak@greenbaywi.gov>
Sent: Friday, July 31, 2020 8:47:13 AM
To: Celestine Jeffreys <Celestine.Jeffreys@greenbaywi.gov>
Cc: 'Robert Pyne' <robert.pyne@snc.edu>; Jill Olson <jill.olson@snc.edu>
Subject: RE: Election Assistance - Student Volunteers

Celestine,

I'll let you take the reins here because I don't have the knowledgebase to answer a lot of questions about this, but I'm happy to sit in on a call if I'm asked.

Have a great weekend, all!

Matt
Robert A. Pyne, Th.D.
Director, Norman Miller Center for Peace, Justice & Public Understanding
St. Norbert College
100 Grant St., De Pere, WI 54115
(920) 403-9376
robert.pyne@stnorbert.edu
www.stnorbert.edu/milwaukeeevangel